

POSITION DESCRIPTION (Please Read Instructions on the back)										1. Agency Position No WW30050		
Cybersecurity Designation 000 - Not Applicable												
Drug Test Required		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Capstone Official		<input type="checkbox"/> Yes <input type="checkbox"/> No		Occupational Category Code Technical (T)				
2. Reason for Submission			3. Service		4. Employing Office Location			5. Duty Station		6. Full Performance Level		
<input type="checkbox"/> Redescription <input type="checkbox"/> New <input type="checkbox"/> Reestablishment <input checked="" type="checkbox"/> Other			<input checked="" type="checkbox"/> Central Office <input type="checkbox"/> Region		17514 Washington District of Columbia			Washington, DC		GS-12		
Explanation (Show any positions replaced) Cover sheet is re-created in support of the PD migration effort			7. Fair Labor Standards Act			8. Financial Statements Required			9. Subject to IA Action			
			<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt			<input type="checkbox"/> N/A <input type="checkbox"/> OGE 278 <input checked="" type="checkbox"/> OGE 450			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
			10. Position Status			11. Position is			12. Sensitivity			
			<input type="checkbox"/> Excepted (Specify in Remarks) <input checked="" type="checkbox"/> Competitive			<input type="checkbox"/> Supervisory or Manager (2) <input type="checkbox"/> Supervisory or CSRA (4)			<input type="checkbox"/> Management Official CSRA (5) <input type="checkbox"/> Leader (6) <input checked="" type="checkbox"/> Non-Supervisory (8)			
			<input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES (CR)			13. Competitive Level Code			14. Risk		25. Position Sensitivity and Risk	
			N001			Low		1 - Non-sensitive (NS) / Low Risk		26. Security Clearance		
			1--Non-Sensitive							0 - Not Required		
15. Classified/Graded by		Official Title of Position				Pay Plan		Occupational Code		Grade	Initials	Date
a. Office of Personnel Management												
b. Department, Agency or Establishment		Engineering Technician (Mechanical)				GS		0802		12	MGS	10/11/2018
c. Second Level Review												
d. First Level Review												
e. Recommended by Supervisor or Initiating Office												
16. Organizational Title of Position (if different from official title)						17. Name of Employee (if vacant, specify)						
18. Department, Agency or Establishment						c. Third Subdivision						
General Services Administration												
a. First Subdivision						d. Fourth Subdivision						
PBS												
b. Second Subdivision						e. Fifth Subdivision						
National Capital Region												
19. Employee Review- This is an accurate description of the major duties and responsibilities of my position.						Signature of Employee (optional)						
20. Supervisory Certification.												
I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.												
a. Typed Name and Title of Immediate Supervisor						b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)						
David_Supervisor Bachrach (MGS Contractor)						Supervisory Outdoor Recreation Planner						
Signature				Date		Signature				Date		
David_Supervisor Bachrach (MGS Contractor) /s/				10/27/2018								
21. Classification/Job Grading Certification						22. Position Classification Standards Used in Classifying/Grading Position						
I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.						Standard Used- Technical Work in the Engineering and Architecture Group, 0800 May 2007						
Typed Name and Title of Official Taking Action						Total points-2820 GS-12 point range (2755-3150)						
David_Classifier Bachrach (MGS Contractor)						Correction Institution Administrator						
Signature				Date		Information for Employees						
David_Classifier Bachrach (MGS Contractor) /s/				10/11/2018		The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S Office of Personnel Management.						
23. Position Review		Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date	
a. Employee (Optional)												
b. Supervisor												
c. Classifier												
24. Remarks												
Cover sheet (i.e., OF-8) re-created by David Bachrach on 10/27/18 in support of the PD migration effort. Position was originally classified by an appointed Classifier on 7/10/02. The original supervisory certifier could not be identified during migration												